



VETERANS COMMITTEE GUIDE FOR ALL VETERANS

NEW HIRE CHECKLIST

Basics to be taken care of in the first 90 days of employment. The in-office management team are the first points of contact with HR to ensure the processes take place timely and accurately. Please contact your Union Rep with any issues.

- **MILITARY BUY-BACK.**
- **ACCURATE VETERANS' SERVICE COMP DATES.**
- **GI BILL: QUALIFYING VETS CAN RECEIVE ADDITIONAL PAY DURING THEIR SSA TRAINING.**
- **INFORM AND GUIDE VETERANS ON REASONABLE ACCOMMODATIONS-(RA).**
- **FAMILY MEDICAL LEAVE ACT (FMLA).**
- **QUALIFYING VETERANS SHOULD HAVE LEAVE ALREADY AVAILABLE TO THEM FOR USE IMMEDIATELY UPON EMPLOYMENT AT SSA.**